

# EARNIE Intro

**EARNIE Intro is an ideal solution for small companies with up to 30 employees. It is single company as standard, but you can add additional companies as needed**



Perfect as a first payroll, it is a low cost solution that lets you easily manage your own payroll in-house. EARNIE Intro is straightforward to use but it still includes lots of useful features. It is HMRC accredited so takes care of all your statutory payments and also lets you do much more as well.

Full back up support is available to get you up and running quickly and payroll experts are always on hand to answer any queries you might have. You can confidently process your payroll accurately at the click of a button.

## Key features

- Absence diary lets you track and record sickness and holiday; calculations are done automatically and transferred to the payroll run
- Wizards help you quickly set up payments and deductions such as bonuses and pensions
- Fully searchable help files
- Large library of reports set up and ready to use
- Easy to use report writer included
- Reprint payslips and reports from the current tax year
- Quick calculator so you can check P45s, PAYE and NI calculations
- Easy year end processing with a step-by-step guide
- Full support included with your annual maintenance
- Online filing at year end
- Send in year changes via HMRC Gateway
- HMRC accredited
- Integration with IRIS HR Manager
- Many pre-defined BACS and accounts links set up
- Up to 25 user-defined fields to hold information important to you

As your business grows, EARNIE can grow with you. You can easily upgrade to our larger EARNIE Business and Executive systems without losing any of your important payroll data.

## Share your data to save even more time

EARNIE Intro can be linked to a range of BACS, time and attendance, accounts and HR systems (including IRIS HR Manager). Entering your data only once and sharing it between various systems saves considerable time.

## System Requirements

<b>Processor</b>	IBM compatible PC with a Pentium II processor
<b>Operating system</b>	Windows 7 Microsoft Windows 2000, XP (with current service pack) or Vista
<b>Memory</b>	64Mb RAM
<b>Hard disk</b>	Hard disk drive with 100Mb of free disk space for program files
<b>Display</b>	SVGA 800 x 600 pixel display with 256 colours
<b>Input device</b>	CD-ROM and Microsoft mouse or compatible pointing device
<b>Report writing</b>	EARNIE Intro has a built-in Quick Report Writer for summary style reports. All other bespoke reporting modifications require Crystal Reports v9+ and we can also create bespoke reports on your behalf if required  HP compatible laser printer  Epson 9-pin matrix printer (recommended - for continuous payslips only)

Make sure you get the right version of EARNIE with our feature comparison chart. You can see at a glance the full product range and the key features included...

	EARNIE Intro	EARNIE Business	EARNIE Executive
<b>General</b>			
No. of employees	30	100	1000
No. of users	Single	Single	Multi
Extra companies available	●	●	●
Database	Access	Access	Access
Online help	●	●	●
Online filing of P14s/P35	●	●	●
Send in year data to HMRC	●	●	●
Receive in year data from HMRC	-	●	●
<b>Security</b>			
Password protected	●	●	●
Different security levels	-	●	●
Audit trail	-	●	●
Back up and restore	●	●	●
<b>Links</b>			
Data import and export facilities	●	●	●
Easy links to 3rd party packages	●	●	●
User-defined accounts and BACS links	-	-	-
<b>Company</b>			
Quick amends with global updates	●	●	●
Copy company	-	●	●
Multiple bank accounts	-	●	●
<b>Employee</b>			
Different pay frequencies	●	●	●
Employee templates	-	●	●
25 user-defined fields	●	●	●
Override calculated figures	●	●	●
Part payment for monthly starters/leavers	-	●	●



	EARNIE Intro	EARNIE Business	EARNIE Executive
<b>Calculations</b>	●	●	●
Handles all legislative requirements	●	●	●
Payments/deductions including AEOs and net-to-gross	40	999	999
Payment deductions formulas	-	●	●
Unlimited rates of pay	●	●	●
Pension calculations	●	●	●
Backdated and Director's NI	●	●	●
CIS calculations	-	Optional	40
Split employee costs	-	Optional	40
<b>Reporting</b>			
Library of standard reports	●	●	●
Quick report writer	●	●	●
Report by cost centre or department	●	●	●
Batch print P45s	-	●	●
Secure email payslips	●	●	●
<b>Absence diary</b>			
Diary records SSP, SMP and holidays	●	●	●
User-defined absence fields	-	●	●
Set up reminders and future actions	-	●	●
<b>History</b>			
History including reports and payslips	Current year	9 years	9 years
Drill-down how items are made up	●	●	●
<b>Data entry</b>			
Spreadsheet Import facility	Optional	Optional	Optional

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- Your FREE product tours
- More product information
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**Microsoft**  
GOLD CERTIFIED  
Partner



2 weekly 4 weekly pay frequencies	Yes
Directors National Insurance	Yes
Contracted-out Pension Deductions	Yes

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